

## **SPRING REGISTRATION**

1. View our class listings [K - 12th Grade CLASS DESCRIPTIONS](#) or [K - 12th Grade TABLE Format](#)
2. NEW FAMILIES: If you are a new family to the spring session, create an account on our online registration portal:

<https://account.thetimothyministry.org>

If you click on any of the REGISTER FOR CLASSES, it will take you to the online registration site.

- a. Under your student's name, click on CLASSES > REGISTER FOR CLASSES
  - b. Once you have all the classes you want in your registration cart for all children, click on any CHECKOUT TO CONFIRM button next to the class title and the system will take you to the payment screen. Once payment is made, the status of classes will change from Checkout to Confirm to ENROLLED.
3. CURRENT FAMILIES: All of your children's classes from the fall session will be pre-loaded into your registration carts. You will have the option to keep, remove, add or change.